



# Summer II 2021

6/29-8/7

## Business

Tuition FREE

CRN	Dept.	Course	Title	Start	End	Day	Times	Instructor
82118	COMW	NC002	Applying an Equity Mindset	6/28	8/7	ONLINE	Fully online	Hutchinson
82158	PROW	NC032	Difficult Conversations	6/29		Tue	8:30 AM - 4:30 PM	Zackrison
82151	PROW	NC067	High Impact Presentations and Proposals for the Work Place	6/30		Wed	8:30 AM - 4:30 PM	Croyle
82156	PROW	NC013	Emotional Intelligence in the Workplace	7/1		Thu	8:30 AM - 4:30 PM	Backelin
82148	PDW	NC001	Personalized Career Planning	7/2	7/9	Fri	9:00 AM - 1:00 PM	Eurman
82161	PROW	NC064	Accountability	7/6		Tue	8:30 AM - 4:30 PM	Croyle
82281	PROW	NC033	Successfully Managing and Developing People	7/7	7/14	Wed	8:30 AM - 4:30 PM	Croyle
82165	PROW	NC088	The Art and Science of Giving and Receiving Feedback	7/8		Thu	8:30 AM - 4:30 PM	Croyle
82129	PROW	NC070	Humanizing Technology I	7/12	7/25	ONLINE	Fully online	Mooney
82282	PROW	NC025	Resolving Differences in the Workplace (HPI)	7/13		Tue	8:30 AM - 4:30 PM	Zackrison
82135	ACTV	NC101	Intro to Accounting Basics 1	7/13	7/22	Tue,Thu	9:00 AM - 12:30 PM	Alzheimer-Barthel
82164	PROW	NC086	Thriving in a Multigenerational Workforce	7/15		Thu	8:30 AM - 4:30 PM	Croyle
82149	PDW	NC002	Strategic Job Search	7/16	7/23	Fri	9:00 AM - 1:00 PM	Mori
82160	PROW	NC035	Workplace Politics	7/20		Tue	8:30 AM - 4:30 PM	Croyle
82153	PROW	NC003	Time Management	7/21		Wed	8:30 AM - 4:30 PM	Zackrison
82162	PROW	NC083	Effectively Managing Workplace Stress	7/22		Thu	8:30 AM - 4:30 PM	Croyle
82130	PROW	NC071	Humanizing Technology II	7/26	8/8	ONLINE	Fully online	Mooney
82276	PROW	NC084	Trust and Conflict Resolution	7/27		Tue	8:30 AM - 4:30 PM	Croyle
82136	ACTV	NC102	Intro to Accounting Basics 2	7/27	8/5	Tue,Thu	9:00 AM - 12:00 PM	Alzheimer-Barthel
82155	PROW	NC011	Process Improvement	7/28		Wed	8:30 AM - 4:30 PM	Zackrison
82157	PROW	NC015	Building High Performance Teams	8/3		Tue	8:30 AM - 4:30 PM	Zackrison
82163	PROW	NC085	Building Resilience in the Workplace	8/4		Wed	8:30 AM - 4:30 PM	Croyle
82277	PROW	NC005	Critical Thinking and Problem Solving	8/5		Thu	8:30 AM - 4:30 PM	Zackrison

## Design

CRN	Dept.	Course	Title	Start	End	Day	Times	Instructor
82147	GDPW	NC010	Intro to Adobe Illustrator	6/28	7/21	Mon,Wed	1:30 PM - 4:50 PM	Dempsay Skiles
81799	GDPW	NC001	Digital Design Techniques	6/30	8/6	Fri	9:00 AM - 12:45 PM	Dempsay Skiles
82278	MATW	NC003	Photoshop	6/29	7/22	Tue/Thu	5:30 PM - 8:25 PM	Musacchio
82125	GDPW	NC041	Producing a Digital Newsletter	7/14	7/21	Wed	9:00 AM - 1:00 PM	Dempsay Skiles
82150	PHOW	NC001	Digital Cameras, Digital Photo	7/27	8/5	Tue,Thu	5:00 PM - 7:15 PM	Place
82124	GDPW	NC042	Producing a Digital Magazine	7/28	8/4	Wed	9:00 AM - 1:00 PM	Dempsay Skiles

## Technology

CRN	Dept.	Course	Title	Start	End	Day	Times	Instructor
82127	CMPW	NC63C	MS Excel 3	6/28	7/7	Mon,Wed	9:00 AM - 11:15 AM	Eggli
82142	CMPW	NC032	Intro to Mac OS X Level 2	6/28	7/20	Tue,Thu	1:30 PM - 4:10 PM	Musacchio
82152	CMPW	NC58C	MS Outlook 3	6/28	7/12	Mon,Wed	4:00 PM - 7:00 PM	Jackson
82126	CMPW	NC63C	MS Excel 3	6/22	7/1	Tue,Thu	6:30 PM - 8:45 PM	Wong
82138	CMPW	NC014	Facebook for Business	7/9		Fri	8:30 AM - 4:30 PM	Starr
82120	CMPW	NC081	Create Compelling Content	7/10	7/17	Sat	9:00 AM - 1:00 PM	Pending staff
82139	CMPW	NC016	Pinterest/Instagram Business	7/16		Fri	8:30 AM - 4:30 PM	Starr
82121	CNEW	NC103	Keeping a PC Clean/Organized	7/20	7/29	Tue,Thu	1:00 PM - 3:15 PM	Eggli
82141	CMPW	NC018	YouTube for Business	7/23		Fri	8:30 AM - 4:30 PM	Starr
82131	CMPW	NC51A	MS Word 1	7/27	8/5	Tue,Thu	6:30 PM - 8:45 PM	Wong
82140	CMPW	NC017	LinkedIn for Business	7/30		Fri	8:30 AM - 4:30 PM	Starr

## Career Education Classes

CRN	Dept.	Course	Title	Start	End	Day	Times	Instructor
82144	CTV	NC004	Construction Plumbing	6/29	7/8	Tue,Thu	5:00 PM - 8:00 PM	Cunningham
82145	EHV	NC001	Green Gardener: Module 1	6/29	7/15	Tue,Thu	5:00 PM - 8:25 PM	Carmona
82279	EHV	NC208	Small Scale Food Production	6/30	7/21	Wed	4:00 PM - 7:00 PM	Carmona
82143	CTV	NC002	Construction Finish Carpentry	7/13	7/22	Tue,Thu	5:00 PM - 8:00 PM	Cunningham
82146	EHV	NC002	Green Gardener: Module 2	7/20	7/29	Tue,Thu	5:00 PM - 8:25 PM	Carmona
82122	CTV	NC001	Construction Framing	7/27	8/5	Tue,Thu	5:00 PM - 8:00 PM	Cunningham

## Bilingual Computer Classes

CRN	Dept.	Course	Title	Start	End	Day	Times	Instructor
82114	CMPW	NC006	MS PowerPoint (Bilingual)	6/28	8/7	Mon,Tue,Wed,Thu	10:00 AM - 12:00 PM	Lara Perez
81996	CMPW	NC002	Introduction to Computers Bilingual)	6/28	8/7	Mon,Tue,Wed,Thu	11:30 AM - 1:15 PM	Graffius
82115	CMPW	NC007	Microsoft Excel (Bilingual)	6/28	8/7	Mon,Tue,Wed,Thu	1:00 PM - 3:00 PM	Solis Soto
81995	CMPW	NC001	Typing-Keyboarding (Bilingual)	6/28	8/7	Mon,Tue,Wed,Thu	3:00 PM - 4:20 PM	Aparisio
82117	CMPW	NC007	Microsoft Excel (Bilingual)	6/28	8/7	Mon,Tue,Wed,Thu	5:00 PM - 7:00 PM	Uribe
82128	CMPW	NC004	Internet and Email/Bilingual	6/28	8/7	Mon,Tue,Wed,Thu	5:30 PM - 7:30 PM	Bahena