



Business

Design

Technology

Career

Fall 2021

8/23-12/11

Business

CLASSES DONE IN-PERSON OR ZOOM SEE LOCATION.

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
42595	ACTV	NC215	Fundamentals of Income Tax	BC 314 Main Campus Co-enrolled	8/23	12/11	T R	8:00am-10:05am	Barbara Aue
41478	DSPS	NC001	Vocational Exploration and Planning	In-Person ECC06	8/23	12/11	M W	10:15am- 1:20pm	Jacob Boone
43381	DSPS	NC002	Self-Advocacy Skills for Educational and Vocational Settings	In-Person ECC06	8/24	12/11	T R	10:15am- 1:20pm	Jacob Boone
43383	PROW	NC033	Successfully Managing and Developing People	Zoom-UCSB	8/24	8/26	T R	8:30am- 4:30pm	Linda Croyle
43382	PROW	NC067	High Impact Presentations and Proposals for the Work Place	Zoom-UCSB	8/25		W	8:30am- 4:30pm	Linda Croyle
43371	PROW	NC005	Critical Thinking, Problem Solving and Decision Making	Zoom	8/26		R	8:30am- 4:30pm	Jennifer Brown
43167	ACTV	NC001	Setting up QuickBooks for Small Business	In-Person Wake 05	8/28	9/18	S	9:00am- 1:00pm	Carolyn Terry
42826	COMW	NC001	Building an Equity Mindset	Fully Online	8/30	10/10	Jlly Onlin	4.2 hours/week	Carrie Hutchinson
42825	COMW	NC001	Building an Equity Mindset	Fully Online	8/30	10/10		4.2 hours/week	Carrie Hutchinson
43239	PROW	NC014	Motivating Yourself and Others	Zoom	8/31		T	8:30am- 4:30pm	Trevor Kasmar
43242	PROW	NC021	Coaching Skills	Zoom	9/1		W	8:30am- 4:30pm	Linda Croyle
43259	PROW	NC083	Effectively Managing Workplace Stress	Zoom	9/2		R	8:30am- 4:30pm	Linda Croyle
43169	ACTV	NC101	Introduction to Accounting Basics 1	Zoom	9/8	10/6	W	5:00pm- 8:00pm	Colby Sellman
43244	PROW	NC032	Difficult Conversations	Zoom	9/8		W	8:30am- 4:30pm	Linda Croyle
43265	PROW	NC011	Process Improvement	Zoom	9/9		R	8:30am- 4:30pm	Jennifer Brown
43258	PROW	NC084	Trust and Conflict Resolution	Zoom	9/9		R	8:30am- 4:30pm	Linda Croyle
43237	PROW	NC012	Supervisory Skills	Zoom	9/14		T	8:30am- 4:30pm	Eric Zackrisson
43254	PROW	NC068	Professional Etiquette	Zoom	9/15		W	8:30am- 4:30pm	Casey Summar
43229	PROW	NC002	Business Writing in a Technological World	Zoom	9/16		R	8:30am- 4:30pm	Eric Zackrisson
43236	PROW	NC010	Project Management for Non Project Managers		9/21		T	8:30am- 4:30pm	Mariaelena Welch
43260	PROW	NC051	Secrets of a Great Employee	Zoom	9/22		W	8:30am- 4:30pm	Jennifer Brown
43230	PROW	NC003	Time Management	Zoom	9/23		R	8:30am- 4:30pm	Jennifer Brown
43168	ACTV	NC002	Monthly Procedures using QuickBooks	In-Person Wake 05	9/25	10/16	S	9:00am- 1:00pm	Carolyn Terry
43246	PROW	NC036	The Art of Negotiating and Collaborating	Zoom	9/28		T	8:30am- 4:30pm	Jennifer Brown
43251	PROW	NC064	Accountability	Zoom	9/29		W	8:30am- 4:30pm	Linda Croyle
43257	PROW	NC085	Building Resilience in the Workplace	Zoom	9/30		R	8:30am- 4:30pm	Linda Croyle
43240	PROW	NC015	Building High Performance Teams		10/5		T	8:30am- 4:30pm	Mariaelena Welch
43243	PROW	NC028	Championing Diversity in the Workplace	Zoom	10/6		W	8:30am- 4:30pm	Linda Croyle
43386	PROW	NC017	Change is the New Constant	Zoom-UCSB	10/7		R	8:30am- 4:30pm	Linda Croyle
42827	COMW	NC002	Applying an Equity Mindset	Fully Online	10/11	11/21		4.2 hours/week	Carrie Hutchinson
43238	PROW	NC013	Emotional Intelligence in the Workplace	In-Person Wake 28	10/12		T	8:30am- 4:30pm	Patricia Backelin
43170	ACTV	NC102	Introduction to Accounting Basics 2	Zoom	10/13	11/3	W	5:00pm- 8:00pm	Colby Sellman
43235	PROW	NC006	Leadership Skills	Zoom	10/13		W	8:30am- 4:30pm	Trevor Kasmar
43261	PROW	NC035	Workplace Politics	Zoom	10/14		R	8:30am- 4:30pm	Eric Zackrisson
43219	PDW	NC001	Personalized Career Planning	Zoom	10/16	10/23	S	9:00am- 1:00pm	Valerie Eurman
43247	PROW	NC038	Increasing Productivity	Zoom	10/19		T	8:30am- 4:30pm	Eric Zackrisson
43231	PROW	NC004	Workplace Communication Strategies	Zoom	10/20		W	8:30am- 4:30pm	Eric Zackrisson
43245	PROW	NC033	Successfully Managing and Developing People	Zoom	10/21	10/28	R	8:30am- 4:30pm	Linda Croyle
43166	MKTW	NC001	Marketing Fundamentals	In-Person Wake 28	10/22	10/22	F	8:30am- 4:30pm	Anna Kwong
43162	ACTV	NC003	Year End Procedures	In-Person Wake 05	10/23	11/13	S	9:00am- 1:00pm	Carolyn Terry
43262	PROW	NC025	Resolving Differences in the Workplace	Zoom	10/26		T	8:30am- 4:30pm	Eric Zackrisson
43249	PROW	NC044	Assertive Communication	Zoom	10/27		W	8:30am- 4:30pm	Eric Zackrisson
43161	MKTW	NC002	Business Branding	In-Person Wake 28	10/29	10/29	F	8:30am- 4:30pm	Anna Kwong
43483	ACTV	NC214	Exploring IRS Enrolled Agent Work	In-Person Wake 04	10/30	10/30	S	8:30am- 4:30pm	Barbara Aue
43253	PROW	NC067	High Impact Presentations and Proposals for the Work Place	Zoom	11/3		W	8:30am- 4:30pm	Linda Croyle
43384	PROW	NC028	Championing Diversity in the Workplace	Zoom-UCSB	11/4		R	8:30am- 4:30pm	Linda Croyle
43220	PDW	NC002	Strategic Job Search	Zoom	11/13	11/20	S	9:00am- 1:00pm	Valerie Eurman
43256	PROW	NC088	The Art and Science of Giving and Receiving Feedback	Zoom	11/16		T	8:30am- 4:30pm	Linda Croyle
43241	PROW	NC017	Change is the New Constant	Zoom	11/17		W	8:30am- 4:30pm	Linda Croyle
43385	PROW	NC021	Coaching Skills	Zoom-UCSB	11/18		R	8:30am- 4:30pm	Linda Croyle
43255	PROW	NC086	Thriving in a Multigenerational Workforce	Zoom	11/30		T	8:30am- 4:30pm	Linda Croyle

Design

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
43267	PHOW	NC003	Lightroom Classic 1	Zoom	8/24	9/7	T R	6:00pm- 9:05pm	Bruce Burkhardt
42385	MATW	NC003	Photoshop		8/27	10/15	F	9:00am-11:55am	Diana Musacchio
43268	PHOW	NC004	Lightroom Classic 2	Zoom	9/9	9/23	T R	6:00pm- 9:05pm	Bruce Burkhardt
43376	DRFW	NC001	Introduction to 3D Printing	In-Person Main Campus OE 16	9/11	10/2	S	9:00am- 1:00pm	Armando Arias del Cid
43270	PHOW	NC005	Lightroom Classic 3	Zoom	9/28	10/12	T R	6:00pm- 9:05pm	Bruce Burkhardt
43271	GDPW	NC005	Photoshop Overview	Zoom	10/2	10/9	S	9:00am- 2:00pm	Bruce Burkhardt
43266	PHOW	NC001	Digital Cameras, Digital Photos	Zoom	10/6	10/27	W	4:30pm- 6:40pm	Chuck Place
43377	DRFW	NC002	Product Design & Prototyping Workshop	In-Person Main Campus OE 16	10/9	10/30	S	9:00am- 1:00pm	Armando Arias del Cid
43269	PHOW	NC002	Photoshop for Digital Photographers	Zoom	10/19	11/16	T R	5:30pm- 8:15pm	Bruce Burkhardt
43163	GDPW	NC001	Digital Design Techniques		10/29	12/10	F	9:00am-12:45pm	Diana Musacchio
43165	PHOW	NC001	Digital Cameras, Digital Photos	Zoom	10/30	11/20	S	9:00am-11:20am	Chuck Place

Technology

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
43372	CISV	NC001	Installing and Configuring Windows Desktop	Fully online Co-enrolled w/Credit	8/23	10/16	Fully Online	4.5 hours/week	Angel Cardenas
43215	CMPW	NC63A	MS Excel 1	In-Person, Wake 05	8/24	9/2	T R	6:30pm- 8:45pm	Vince Wong
43401	CNEW	NC102	Optimize and Upgrade Your PC	In-Person Wake 04	8/30	9/29	M W	4:00pm- 6:25 pm	Norma Egli
43410	CMPW	NC83A	MS Access 1	In-Person Wake 04	9/2	9/23	R	9:00am-11:15am	Norma Egli
43192	CMPW	NC042	Optimizing Photos for the Internet and Email	Zoom	9/8	9/29	W	4:30pm- 6:40pm	Chuck Place
43184	CMPW	NC014	Facebook for Business	Zoom	9/10	9/10	F	8:30am- 4:30pm	Billi Jo Starr
43187	CMPW	NC51A	MS Word 1	In-Person Wake 04	9/11	9/18	S	9:00am- 2:00pm	Norma Egli
43202	CMPW	NC071	Tech Talk: What's New in Computers and Technology?	Zoom	9/13	11/15	T	1:00pm- 3:20pm	Norma Egli
43217	CMPW	NC63B	MS Excel 2	Zoom	9/14	9/23	T R	6:30pm- 8:45pm	Vince Wong
43174	CMPW	NC016	Pinterest and Instagram for Business	Zoom	9/17	9/17	F	8:30am- 4:30pm	Billi Jo Starr
43198	CMPW	NC58A	MS Outlook 1	In-Person Wake 04	9/21	9/30	T R	4:00pm- 6:15pm	Eric Jackson
43413	CMPW	NC83B	MS Access 2: Tables/Queries	In-Person Wake 04	9/30	10/21	R	9:00am-11:15am	Norma Egli
43189	CMPW	NC51B	MS Word 2	In-Person Wake 04	10/2	10/9	S	9:00am- 2:00pm	Norma Egli
43406	CNEW	NC070	Introduction to Handheld Devices	In-Person Wake 04	10/4	10/25	M	9:00am-11:15am	Norma Egli
43198	CMPW	NC58B	MS Outlook 2	In-Person Wake 04	10/5	10/14	T R	4:00pm- 6:15pm	Eric Jackson
43218	CMPW	NC63C	MS Excel 3	Zoom	10/5	10/14	T R	6:30pm- 8:45pm	Vince Wong
43182	CMPW	NC015	Twitter for Business	Zoom	10/8	10/8	F	8:30am- 4:30pm	Billi Jo Starr
43199	CMPW	NC030	Introduction to the Macintosh	Zoom	10/11	10/27	M W	9:00am-12:15am	Pending Staff
43185	CMPW	NC080	Setting Up A Blog	Zoom	10/16	10/23	S	8:00am- 1:00pm	Chuck Place
42647	CISV	NC002	Configuring Windows Devices	Fully online Co-enrolled w/Credit	10/18	12/11	Fully Online	4.5 hours/week	Angel Cardenas
43188	CMPW	NC51A	MS Word 1	In-Person, Wake 05	10/19	10/28	T R	6:30pm- 8:45pm	Vince Wong
43193	CMPW	NC55A	MS PowerPoint 1	In-Person Wake 04	10/19	10/28	T R	4:00pm- 6:15pm	Eric Jackson
43183	CMPW	NC017	LinkedIn for Business	Zoom	10/22	10/22	F	8:30am- 4:30pm	Billi Jo Starr
43216	CMPW	NC63A	MS Excel 1	Zoom	10/25	11/3	M W	4:15pm- 6:30pm	Pending Staff
43414	CMPW	NC83C	MS Access 3: Forms/Reports	In-Person Wake 04	10/28	11/18	R	9:00am-12:05pm	Norma Egli
43190	CMPW	NC51C	MS Word 3	In-Person Wake 04	10/30	11/6	S	9:00am- 2:00pm	Norma Egli
43200	CMPW	NC031	Introduction to Mac OS X Level 1	Zoom	11/1	11/17	M W	9:00am-12:15pm	Pending Staff
43408	CMPW	NC036	Intro to iTunes, iPods, and iPads	In-Person Wake 04	11/1	11/22	M	9:00am-11:15am	Norma Egli
43194	CMPW	NC55B	MS PowerPoint 2	In-Person Wake 04	11/2	11/16	T R	4:00pm- 6:15pm	Eric Jackson
43164	CMPW	NC51B	MS Word 2	Zoom	11/8	11/17	M W	6:30pm- 8:45pm	Vince Wong
43159	CMPW	NC63B	MS Excel 2	Zoom	11/8	11/17	M W	4:30pm- 6:45pm	Pending Staff
43252	CMPW	NC58C	MS Outlook 3	In-Person Wake 04	11/29	11/19	T R	4:00pm- 6:15pm	Eric Jackson
43160	CMPW	NC63C	MS Excel 3	Zoom	11/29	12/9	M W	4:15pm- 6:30pm	Pending Staff
43191	CMPW	NC51C	MS Word 3	Zoom	11/30	12/9	T R	6:30pm- 8:45pm	Vince Wong
43196	CMPW	NC55C	MS PowerPoint 3	In-Person Wake 04	11/30	12/9	T R	4:00pm- 6:15pm	Eric Jackson
43409	CMPW	NC011	Best Business Apps	In-Person Wake 04	12/4	12/11	S	9:00am- 1:00pm	Norma Egli

Career

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
42382	EHV	NC001	Green Gardener: Module 1	Zoom	8/23	10/16	W	5:00pm- 7:40pm	Oscar Carmona
42381	EHV	NC001	Green Gardener: Module 1	Zoom	8/23	10/16	M	5:00pm- 7:55pm	Oscar Carmona
43171	AHV	NC005	Medical Assistant IA: Administrative and Clinical Skills Part One	In-Person, Wake 14	8/24	11/23	T R	5:45pm- 8:55pm	Bette Lee
43221	CTV	NC001	Construction Framing	Zoom	8/24	9/14	T	5:00pm- 7:50pm	James Cunningham
43172	AHV	NC020	Personal Care Attendant I: Basic Care	In-Person Wake 04	9/13	11/1	M W	5:30pm- 8:00pm	Marybeth Noggle
43227	CTV	NC021	Deconstruction and ReUse	Zoom	9/15	10/20	W	6:00pm- 8:15pm	Carol Ashley
43222	CTV	NC003	Construction Electrical	Zoom	9/21	10/12	T	5:00pm- 7:50pm	James Cunningham
43374	EHV	NC207	Small Scale Food Production 1	Zoom	9/21	10/12	T	4:00pm- 7:00pm	Oscar Carmona
42384	EHV	NC002	Green Gardener: Module 2	Zoom	10/18	12/11	W	5:00- 7:30pm	Oscar Carmona
42383	EHV	NC002	Green Gardener: Module 2	Zoom	10/18	12/11	M	5:00- 7:40pm	Oscar Carmona
43223	CTV	NC004	Construction Plumbing	Zoom	10/19	11/9	T	5:00pm- 7:50pm	James Cunningham
43375	EHV	NC208	Small Scale Food Production 2	Zoom	10/26	11/16	T	4:00pm- 7:00pm	Oscar Carmona
43173	AHV	NC021	Personal Care Attendant II: Dementia & End of Life Care	In-Person Wake 14	11/3	11/29	M W	5:30pm- 7:55pm	Marybeth Noggle
43226	CTV	NC022	Repurposing and Refurbishing	Zoom	11/3	12/8	W	6:00pm- 8:15pm	Carol Ashley
43228	EMTV	NC111	Emergency Medical Technician-Basic: Recertification	In-Person Main Campus, A211	11/13	11/14	S/U	8:00am- 8:00pm	Ian Sharp
43224	CTV	NC002	Construction Finish Carpentry	Zoom	11/16	12/7	T	5:00- 7:50pm	James Cunningham

Bilingual Computer Classes

CRN	Dept.	Course	Title	Location	Start	End	Day	Times	Instructor
43501	MATW	NC004	Fund. of Photoshop (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	10:00-11:25am	Julio Lara Perez
43502	CMPW	NC008	Microsoft Pub Fund (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	11:30am-12:45pm	Norma Graffius
43503	CMPW	NC002	Intro to Computers (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	1:00-2:15pm	Antonietta Solis
43504	CMPW	NC010	Computer/Skills (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	2:20-3:45pm	Araceli Aparisio
43505	CMPW	NC005	Microsoft Word Fund/Bilingual	Zoom	8/23	10/16	M,T,W,Th	5:00-6:15pm	Raul Uribe
43506	CMPW	NC001	Typing-Keyboarding (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	5:30-6:30 pm	Norma Bahena
43507	CMPW	NC003	Intro to WindowsOS (Bilingual)	Zoom	8/23	10/16	M,T,W,Th	6:35-7:50 pm	Norma Bahena
43508	CMPW	NC008	Microsoft Publisher Fundamentals (Bilingual)	Zoom	10/18	12/11	M,T,W,Th	10:00-11:25am	Julio Lara Perez
43513	CMPW	NC006	MS PowerPoint (Bilingual)	Zoom	10/18	12/11	M,T,W,Th	11:30am-12:55pm	Norma Graffius
43509	CMPW	NC004	Internet and Email/Bilingual	Zoom	10/18	12/11	M,T,W,Th	1:00-2:15pm	Antonietta Solis
43510	CMPW	NC005	Microsoft Word Fund/Bilingual	Zoom	10/18	12/11	M,T,W,Th	2:20-3:40pm	Araceli Aparisio
43511	CMPW	NC007	Microsoft Excel (Bilingual)	Zoom	10/18	12/11	M,T,W,Th	5:00-6:15pm	Raul Uribe